



CITY OF ATLANTA

Job Announcement

PARKING METER COLLECTION TECHNICIAN

STARTING SALARY: \$22,592 **

Salary Grade: 7

Applications Accepted From: January 12, 2004 until vacancies are filled or until January 23, 2004

Our office will be closed on Monday, January 19, 2004 in observance of Dr. Martin Luther King, Jr. Day.

Minimum Job Requirements *

Applicants for this position must have a high school diploma or GED; one year of experience in counting, receiving and disbursing money; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills and abilities for this job.

LICENSES AND CERTIFICATES *

Applicants must possess a valid Georgia Driver's License and must remain valid while employed in this position.

Duties of the Job:

This employee provides on street parking collections functions from assigned parking meters within the City; conducts collections on a bi-weekly basis; prepares and/or generates any required status reports on revenue collections; assists the Collection Monitor when required; responds to routine requests for information or assistance from officials, members of the staff, the public or other individuals; performs other duties as required.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.
Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA. 30303.
Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

**The hiring authority will contact only those applicants they deem most appropriate for the position.
Letters will not be mailed to individual job applicants.**

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED OR HIGHLY QUALIFIED.

THE EXAMINATION WILL CONSIST OF AN EVALUATION OF TRAINING AND EXPERIENCE.

*Verification required prior to appointment.

****POSTED SALARY PENDING FINAL APPROVAL OF THE 2004 BUDGET.**